

SUMMARY OF JOB RESPONSIBILITIES AND REQUIREMENTS

JOB TITLE: Fuels Analyst

REQUISITION ID: FOS00AF

DEPARTMENT: Power Marketing – Kansas City Headquarters or Topeka General Office

LOCATION:

Kansas City, MO

Topeka, KS

PAY RANGE: (Min-Mid- Max)

Fuels Analyst II - \$69,900 - \$87,400 - \$104,900

Sr Fuels Analyst – \$88,500 - \$118,000 - \$147,500

Lead Fuels Analyst – \$104,200 - \$138,900 - \$173,600

Scheduled Work Hours: Monday - Friday, 7:00 a.m. - 4:00 p.m. (Other hours as required). This role will be a combination of remote and in office work, with the ability to attend meetings on-site as appropriate. Remote locations may be considered for the right candidate.

Summary of Primary Duties and Responsibilities:

This position is responsible for developing and implementing commodity supply and transportation strategies for assigned commodities. This position shall monitor and research market conditions, risk assessments, regulatory issues, tariffs (as applicable), plant operations, as well as effectively manage purchasing, scheduling, contracting, billing activities (as applicable), and administration of assigned commodity area(s). Additionally, the individual shall be knowledgeable and capable of supporting and backing up at least 1-2 other commodity areas in addition to their primary commodity area(s) of responsibility. The incumbent is responsible for performance of all work within company, industry, and other applicable rules and regulations.

Commodity Areas:

- Diesel Fuel
- Coal Combustion Products (CCPs)
- Railroad and Railcar Logistics
- Coal
- Fuel Additives (Lime, Limestone, Ammonia, Powder Activated Carbon, Urea etc)
- Back Office Functions (including Aligner, Daily Fuels, regulatory requests and internal/external reporting)
- Emissions

Duties and Responsibilities:

- Monitor and research market conditions through conversations and reports from various sources, including but not limited to; energy consultants, vendors, subscription services, utilities and government agencies, Develop fuel, additives, and transportation strategies and tactics through the analysis of political, environmental, regulatory, technological, economic, and social conditions. Identification of market opportunities and/or threats as well as associated strategic recommendations in line with Company objectives and capabilities.
- Recommend timing, types of solicitations, and negotiate contracts and services, as applicable to individual's role, including, but not limited to; coal, fuel oil, railcar maintenance, railcar leasing, fuel additives, emission allowances, CCPs, and transportation as required.
- Prepare or assist in the preparation of annual budgets for railcar leasing, railcar maintenance, fuel operations and maintenance expenses as applicable.
- Maintain, amend, and create spreadsheets or other databases supporting department activities as well as provision of required reporting and communications. This includes response to any number of management, regulatory, or other inquiries or data requests in addition to providing support for the drafting of various regulatory testimonies as requested.
- Evening and weekend availability, as periodically required, responding to railroad requests, supplier problems, or plant issues via phone or email is expected.

Education and Experience Requirements:

Bachelor's degree in Engineering, Business, Finance, or mining related disciplines and 2 years of related experience is required. A Master's degree in Engineering, Business, Finance or mining-related disciplines and 5 years of related experience is preferred. Related experience includes: procurement, power plant, utility, railroad, mining operations or other similar discipline.

Skills, Knowledge, and Abilities Required:

- Proficiency in use of databases, Excel, and other data analytic methods is required. This includes the ability to work with large datasets, perform data cleansing, and to create meaningful visualizations.
- Previous experience in fuel operations and/or experience with Microsoft Power BI, SQL, Sharepoint, Power Automate, and/or Power Apps is highly preferred.
- This position must be able to perform operational and economic studies and present the analyses in technical reports that are clearly understood.
- This position requires a substantial understanding and knowledge of planning, business models, decision analysis, utility operations, and contracts.
- Effective oral and written communication skills are a must.
- Requires individual with strong initiative.
- Individual must possess creative problem-solving skills.
- Individual must possess relationship development skills and the ability to work effectively in a team environment
- Strengthens our spirit of teamwork and collaboration across all departments.
- Develops long-term skills, including personal growth, necessary to improve performance through training and development.
- Considers the impact of individual work beyond one's own group.
- Has a clear understanding of job expectations and the connection between their work and organizational strategy.
- Exhibits values that demonstrate high integrity.
- Active mentorship of others within department.
- Encourages honesty and openness.
- Encourages innovation at all levels.

Licenses, Certifications, Bonding, and/or Testing Required: None

Working Conditions: Office environment, with some periodic travel to plants, industry gatherings etc.

Evergy has a clear mission – To empower a better future. Evergy chooses to live this mission by valuing People First. We know that to lead the responsible energy transition and provide affordable, reliable, and sustainable service to our customers and communities, we need a team with a variety of backgrounds, perspectives and skills. So, our goal is to be a diverse workforce that is representative of the communities we serve. We are committed to celebrating diversity and building a team where everyone – regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status – has a voice and can bring their best every day. We know that the more diverse and inclusive we are, the better we will be. Evergy is proud to be an equal opportunity workplace and is an affirmative action employer.

Disclaimer: The above information has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.