

Settlements Analyst I or II

Open Date: 3/23/2022 Close Date: 4/19/2022



Department/Location: Financial Services; Bismarck, ND

Company: Basin Electric Power Cooperative

Position Purpose:

Settlements Analyst I - This position plays an important role in ensuring Basin Electric Power Cooperative (BEPC) is receiving optimal value for its resources. This position is responsible for validating the BEPC and Dakota Gasification Company (DGC) natural gas purchases and sales transactions. This position is also responsible for the settlement of the wind purchase power agreement transactions, including the curtailments. This position will be performing transmission, energy and capacity checkouts with counter parties using an Energy Trading Risk Management (ETRM) system. The incumbent is responsible for the monthly billing to North Iowa Municipal Electric Cooperative Association (NIMECA).\

Settlements Analyst II - This position plays an important role in ensuring Basin Electric Power Cooperative (BEPC) is receiving optimal value for its resources. This position is responsible for validating the BEPC and Dakota Gasification Company (DGC) natural gas purchases and sales transactions. This position is also responsible for the settlement of the wind purchase power agreement transactions, including the curtailments. The incumbent will be performing transmission, energy and capacity checkouts with counterparties using an Energy Trading Risk Management (ETRM) system. This position is responsible for providing electric energy transaction data for other monthly billings and assisting in gathering information for the Federal Energy Regulatory Commission Electric Quarterly Reports (FERC EQR).

Qualifications:

Settlements Analyst I - To perform effectively in this position, the incumbent must have a general understanding of business practices and procedures, which is acquired through the completion of a four-year degree in Accounting, Business, Finance, Economics, Mathematics, or a related field, and two years of related experience in business, accounting, finance, economics, mathematics, billing, or settlements; or a two-year degree in Accounting, Business, Finance, Economics, Mathematics, or a related field, and four years of related experience in business, accounting, finance, economics, mathematics, billing, or settlements. The ability to demonstrate good verbal and written communication skills is required. The incumbent must also be proficient with personal computers and Microsoft Word, Outlook, and Excel.

Settlements Analyst I or II (Continued)



Settlements Analyst II - To perform effectively in this position, the incumbent must have a general understanding of business practices and procedures, which is acquired through the completion of a four-year degree in Accounting, Business, Finance, Economics, Mathematics, or related field, and four years of related experience in business, accounting, finance, economics, mathematics, billing, or settlements. The ability to demonstrate good verbal and written communication skills is required. The incumbent must also be proficient with personal computers and Microsoft Word, Outlook, and Excel.

Typical Physical/Mental/Environmental Demands:

This position requires frequent sitting and standing/walking; and occasional reaching below and above shoulder level, use of keyboard/computer, bending, kneeling, lifting/carrying up to 10 pounds, and pushing/pulling up to 20 pounds. It also requires finger dexterity and hand coordination. This position requires good hearing and vision, and the ability to speak. It also requires the ability to develop plans, procedures and goals; present information to others; and work under stress to complete projects within deadlines.

Applicants interested in this opening should go to <https://www.basinelectric.com> to apply.

Employees must apply through Inside Basin, by clicking on a position and signing into the Infor Application.

If you have any questions, please contact JAIME FUCHS at 701 557-5608.

Basin Electric is an Equal Employment Opportunity Employer regarding race, color, religion, sex, sexual orientation, gender identity, national origin, disability, and veterans status.